**Temporary Separation - step 1, Involuntary Withdrawal (Sample 2)**

August 20, 2014

Student, UID

address

USF Email

Dear Mr. yzx:

The Students of Concern Assistance Team (SOCAT) has been made aware that you have been exhibiting behaviors of concern, including threats and efforts to harm others. This information is sufficient to warrant a belief that these behaviors may have an impact your ability to manage the rigors of academia, and more importantly, to successfully navigate the living and learning environment of a university campus.

Because SOCAT has a reason to believe that your presence on campus presents a risk to the health and wellbeing of others, effective immediately, you are being TEMPORARILY SEPERATED from the University of South Florida.

During the period of Temporary Separation, you are restricted from all USF campuses. You are prohibited from attending classes, participating in registered student organizations or activities or entering any USF System property, campus or USF System affiliated housing (this includes moving into or residing on campus). This is implemented in accordance with USF’s Involuntary Health-Related Withdrawal Policy, USF6.0163, Section IV, Letter I.

<http://generalcounsel.usf.edu/regulations/pdfs/regulation-usf6.0163.pdf>

In order remove the temporary suspension and “Return to Class,” you must provide the following:

1. Documentation from your Psychologist/Psychiatrist that you are able to manage the rigors of academia, function safely and autonomously in both campus living and learning environments.

2. Documentation of a reduction in behaviors of concern and contributing factors.

3. Documentation regarding the capacity to, in an effort to remediate the behaviors of concerns, comply with treatment recommendations of your behavioral healthcare provider.

4. Signed Releases of Information (forms) so that the SOCAT designee can have direct conversation with your provider(s) and related behavioral healthcare facilities about the items noted above.

When you have met the above conditions, please contact the Office of Student Outreach & Support (at 813-974-6130) to assist you in facilitating your return to the University. At present a Hold has been placed on your Registration and will not be removed until the above items and the “Return to Classes” expectations are completed.

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I have reserved a Review Appointment for us to speak by phone or in-person for 11:00am on Friday, August 22, 2014 in order to provide any initial assistance with understanding and/or navigating this process. Additionally, you have the right to appeal this decision. You must submit your appeal in writing within three days of receipt of this letter. Appeals should be sent to Dr. Thomas Miller, Vice President of Student Affairs. The Appeal process is further outlined in Section VI of the Involuntary Health-Related Withdrawal Policy, cited above.

Mr. yzx, our office seeks to create a pathway for success for you and to ensure that you have ample time to establish an effective plan to address the behaviors of concern. We still consider you a “USF” student and look forward to your healthy and safe return to campus.

Sincerely,

Jennifer "JJ" Larson

Director, Office of Student Outreach & Support

SOCAT - Students of Concern Assistance Team

Getting help is No Bull. It’s Noble.

University of South Florida

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