



January 25, 2017

SAMPLE CASE

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Dear CASE:

After reviewing your reinstatement request and the recommendations from our campus partners, we have approved your reinstatement to Northwestern University for . To help assure your healthy transition back to Northwestern, you are expected to comply with the following requirements upon your return to campus:

- Continue to engage in a minimum of weekly, individual psychotherapy in the Evanston Community.
- Continue to work with a psychiatrist to manage your medication, following treatment recommendations.

Additionally, you will be required to meet with me at least once during the upcoming quarter to review your progress at school and to discuss your compliance with these requirements. Please set up an appointment with me during weeks three or four of the quarter. Please call the Dean of Students office Administrative Assistant Christine Mendoza at 847-467-5489 to schedule your meeting.

A notice of your reinstatement will be forwarded to your academic school and I will release the Dean of Students hold from your account. As stated in your letter of withdrawal, the last step in the return process is to complete a FRET form application and submit it to the Weinberg Dean's Office, attention to Assistant Dean for Academic Standing, Constance Wright at the following email: constance.wright@northwestern.edu. The FRET form can be found here: <http://www.registrar.northwestern.edu/forms/FRET.pdf>

Once these steps have been completed, you should be all set to register for courses and return to campus.

Finally, I would like to make you aware, if you were not already, of AccessibleNU. For information about accommodations and services that may be available to you, contact them at accessiblenu@northwestern.edu or visit their website: <http://www.northwestern.edu/accessiblenu>.

I am glad to hear that you have made positive progress in your recovery and readiness to return to campus life at Northwestern. If you should have any questions, please do not hesitate to contact me or the dean's office in your school.

Best wishes,

Mona Dugo

Mona Dugo
Senior Associate Dean of Students