TO:

 FROM: Susan L. Mangold, LPC, NCC

 Student Services Coordinator

 Student Services & Campus Life

 RE: Kutztown University Students Referred to Hospital

 DATE: January 27, 2011

     , a Kutztown University student was recently sent to your hospital for medical treatment/evaluation and/or inpatient psychiatric care. The following is Kutztown University’s current policy regarding students who are evaluated and/or admitted to the hospital for mental health concerns:

*“Any student who is evaluated and/or admitted to the hospital for psychological reasons/risk of harm to self must have clearance from a qualified mental health professional before returning to campus.  The student is required to meet with the Dean of Student Services & Campus Life on the first business day of the student’s return to campus and to submit documentation of medical care and follow up recommendations.  The student may not return to the university until the meeting with the dean takes place. Non-compliance may be considered a judicial violation.”*

Please make       aware of this policy and notify me regarding the disposition of       case and/or when plans for discharge are set. I will coordinate a time for       to meet with Robert Watrous, Associate Vice President and Dean for Student Services & Campus Life.       should bring a letter (on letterhead) from a mental health professional that documents       ability to return to school. Prior to the meeting, a copy of the letter, along with a discharge summary that indicates medications prescribed and recommendations for treatment, should be faxed to my attention at 610-683-1521.

I am faxing a signed release that will permit us to share information as well as one that will permit me to send notification to       professors, if       desires. I will be available as the primary contact person for coordinating      ’s return to the University through the Dean’s office. I can be reached at 610-683-4075, where a confidential voicemail can be left if I am not immediately available. Please contact me if you and/or       have any questions regarding this process or as the disposition of       case is determined.

slm

cc: B. Watrous

 M. Gutekunst

 Counseling Services