**University of Michigan Coordinated Dean of Students Response Efforts:**

**Students of Concern Consultation Team (SCCT)**

**Dean’s Behavioral Intervention Team (DBIT)**

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In an effort to continue to refine our approach to supporting students who encounter significant problems the former Crisis Coordination Team has been renamed and modified slightly in both its membership and its charge. It is now the Students of Concern Consultation Team (SCCT). It will continue to meet at 4:00 pm on Mondays. The Dean of Students Behavioral Intervention Team (DBIT) is new this year and meets on Wednesdays at Noon or on an as needed basis. This document explains the difference in the teams, their membership, their function and how they interact.

**Students of Concern Consultation Team (SCCT)**

SCCT works with students who may be troubled or whose behavior is of concern to others. SCCT is a way to identify and provide support to a student before more significant problems arise.

SCCT was created to respond to the need for a fairly large number of University staff to share information about a student who concerns them. It is designed to include more potential participants than DBIT. Attendance at the meetings will vary as some of the school and college representatives may not attend unless they were working with a student on the agenda.

Currently SCCT has members from the following:

# Sexual Assault Prevention and Awareness Center

College of Engineering

Office of Student Conflict Resolution

Dean of Students Office

Department of Public Safety

College of Literature Science and the Arts

Office of Greek Life

Residential Life

Housing Security

Spectrum Center

International Center

# UM Alcohol and Other Drug Prevention Program

University Health Service

Rackham Graduate School

Counseling and Psychological Services

# Multi-Ethnic Student Affairs

SCCT is designed to help us “connect the dots.” Its focus is information sharing and identifying who is “point” on the less complex cases. A subset of the more complex cases will be referred over to DBIT each week. It is our hope that the mailing list for SCCT will be used when members are simply trying to find out if a student they are concerned about is also of concern to another unit.

SCCT is convened on Mondays by the Assistant Dean of Students or a designee. Cases will be collected by email ([sgoodin@umich.edu](mailto:sgoodin@umich.edu)) at the end of the week and SCCT will meet at 4:00 pm the following Monday. If no names are submitted by Friday at 5:00 pm the meeting may be canceled.

**Dean of Students Behavioral Intervention Team (DBIT)**

DBIT’s purpose is to allow for a comprehensive, coordinated and holistic response to student behaviors that are of concern to the campus community. This work is not new but was formerly done on a more ad hoc basis. It was established in the belief that managing a student crisis or resolving difficult student issues is best accomplished through a coordinated team effort. DBIT is convened weekly at Noon on Wednesday afternoon and convened by the Assistant Dean of Students, Director of Housing Security or a designee.

**Mission and Values of the Dean of Students Behavioral Intervention Team**

DBIT becomes involved in complicated situations where a student’s behavior creates a real or perceived danger to him/her or others in the community; or, when behaviors are disruptive to academic or living environments on campus and a response is required from more than one unit. DBIT also gets involved in campus-wide student scenarios that directly affect the well-being of students.

DBIT is concerned with the health and well being of students and the campus community, confidentiality issues, and respect for student rights and the rights of others in the community who are affected by a student behavior.

**Dean of Students Behavioral Intervention Team Membership**

DBIT has permanent membership from:

Dean of Students Office

Counseling and Psychological Services

Department of Public Safety

Residential Life

Office of Student Conflict Resolution

Housing Security

Health Services\*

College of Engineering\*

College of Literature Science and the Arts\*

International Center\*

\*Designates members who only need to attend when they decide they have a vested interest in a case or when asked by the convener. Other staff maybe added as necessary.

**General Procedures**

When a situation emerges, DBIT follows these basic procedures:

* The situation is assessed in order to understand and be able to communicate its nature and extent.
* It is determined what other University staff may be required given the circumstances.
* If the student involved is a member of an organization (ROTC, Athletics) that has additional protocol procedures, DBIT and that organization collaborate on procedures.
* Those who may be affected and need support are identified, including friends, roommates, spouses/partners, family, faculty members, employers, etc.
* Further actions are initiated, as needed.
* Follow up and outreach are provided, as needed.
* Team members remain cognizant of possible post-situation academic and personal support that might be needed.
* Issues of confidentiality are identified and honored throughout the response.

**Confidentiality**

The members of DBIT and SCCT, as administrative agents in an educational institution, adhere to the laws and standards governing third-party disclosure of information both within and external to the University. Such information is only disclosed on an “administrative need-to-know basis” and only according to the relevant statutes that govern such disclosure.

Health Services and Counseling and Psychological Services staff are governed by additional laws and ethical codes regarding the disclosure of information (medical and psychological records) to third parties of clients or patients under their care.

**Use of Email:**

Email will be used by DBIT and SCCT to communicate information and actions taken in situations that are responded to and dealt with by DBIT and SCCT. Efforts are made to protect the identity of students involved by using discretion in the use of personally identifying information, especially on updates and follow-up messages.

In relevant correspondence DBIT and SCCT team members use the following statement on all e-mails:

This email contains confidential student information. Further disclosure may be a violation of FERPA. Do not forward or copy the message.

For additional information please contact the Office of the Dean of Students at 734.764.7420.

*Some of the content of this document was adapted, with permission, from the Dean of Students Offices at the University of Oregon and Oregon State University.*