**Recommended Practices Checklist**

**Please consider the following questions while reflecting upon current efforts on your campus. A discussion about common practices and future directions will occur at the end of the presentation.**

**Does your campus:**

* Have a behavioral intervention team or student at-risk response team? If so, is it multi-disciplinary in terms of membership and background of team members?
* Publish information about how to refer situations to the students at risk response team?
* Encourage communication across campus departments regarding students of concern?
* Ensure that academic affairs and student affairs staff are collaborating regarding students?
* Ensure that student affairs and campus emergency management office efforts are linked?
* Have an emergency notification protocol?
* Consider parental notification an appropriate intervention under particular circumstances.
* Consider students’ social identity and developmental needs within protocols.
* Balance the needs of individuals and the safety of the community within its practices?
* Empower the response team to make decisions on a case by case basis?
* Have a leave of absence protocol?
* Avoid “zero tolerance” policies for self harm?
* Ground intervention work in theory and align with division/institutional mission/goals?
* Utilize documented best practices in creating response systems and protocols?
* Have individualized re-entry requirements and support for students who need a leave?
* Have effective outreach and education programs regarding mental health?
* Offer mental health coverage within its student health insurance?
* Consider where individual roles begin and end in critical incident management?
* Understand the intricacies of mandating assessment and treatment for students?
* Offer educational opportunities for faculty, staff and students around the established policies, protocols and resources?
* Establish defined relationships with community health providers such as local psychiatric units and emergency rooms and utilize memorandums of understanding, where appropriate?
* Involve legal counsel in the determination of response team record keeping and other policy/procedure decisions?
* Regularly review, update and distribute policies and procedures?

*This document is derived from the Jed Foundation, Student Mental Health and the Law: A Resource for Institutions of Higher Education (2008) and the University of Michigan Critical Incident Model.*

**How many of the above practices is your campus currently utilizing?**

**What additional practices does your campus employ?**

**What next steps do you believe your campus needs to take with respect to this work?**